|  |
| --- |
| **Applicant:** |
| **Reviewer:** |

**The following points will be assigned to the proposal for evaluation purposes:**

|  |  |
| --- | --- |
| **Score:** | **1. Capability statement [20 points] about 1 page**  a. A list of all personnel who are to be involved with the project, and their qualifications.  b. A description of the applicant’s previous list program-relevant experience here.  c. A list of any collaborating partners and their roles in the project. |
| **Comments:** |
| **Score:** | **2. Target/Focus population [20 points] about 1 page**  This section should include a brief description of the community your project will be serving. Please provide a documented estimate of the number of list target/focus population here – as is relevant |
| **Comments:** |
| **Score:** | **3. Plan of Work and Timeline [40 points] about 2 pages**  This section should include a description of the major project tasks and a timeline. Major project tasks should include list program tasks here. The project period is list project length here and all projects must be completed by list project term date here. |
| **Comments:** |
| **Score:** | **4. Budget and Budget Narrative [20 points] about 1 page**  A successful budget would likely include the following elements: list budget elements here. For all budget line items, provide a brief description and explanation of the item. |
| **Comments:** |
| **Signed Letter of Commitment** | **YES or No** |
| **Total Score:** | **Additional Comments:** |